



## Epping Forest District Council

### DECISIONS

<b>Committee:</b>	<b>CABINET</b>
<b>Date of Meeting:</b>	<b>Monday, 20 July 2020</b>

<b>Date of Publication:</b>	<b>24 July 2020</b>
<b>Call-In Expiry:</b>	<b>30 July 2020</b>

This document lists the decisions that have been taken by the Cabinet at its meeting held on Monday, 20 July 2020, which require publication in accordance with the Local Government Act 2000. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in.

Those decisions that are listed as being “recommended to the Council...”, or request the Chairman of the Council to waive the call-in, are not eligible for call-in.

The wording used might not necessarily reflect the actual wording that will appear in the minutes, which will take precedence as the minutes are the official record of the meeting.

If you have any queries about the matters referred to in this decision sheet then please contact:

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### **Call-In Procedure**

If you wish to call-in any of the eligible decisions taken at this meeting you should complete the call-in form and return it to Democratic Services before the expiry of five working days following the publication date. You should include reference to the item title. Further background to decisions can be found by viewing the agenda document for this meeting at: [www.eppingforestdc.gov.uk/local\\_democracy](http://www.eppingforestdc.gov.uk/local_democracy)

<b>Decision No:</b>
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### **3. MINUTES**

**Decision:**

The Minutes of the Cabinet meetings held on 1<sup>st</sup> June and 11<sup>th</sup> June 2020 be taken as read and would be signed by the Leader as a correct record.

## **7. FINANCIAL ISSUES - COVID 19**

### **Decision:**

- (1)** The Cabinet agreed to support staff in managing their health and safety requirements at home by providing an allowance from the funding set aside in the Budget, of no more than £180 one off payment per employee;
- (2)** The Cabinet gave their agreement to continue work on mitigation risk package by transferring some commercial rent risk to Qualis;
- (3)** The Cabinet agreed the key principles and the approach to debt recovery together with the timetable;
- (4)** The Cabinet agreed the Covid19 Response List;
- (5)** The Cabinet agreed to the secondment of a Strategic Director to Qualis for a period of up to 2 years with a 1 year review to oversee the development of the commercial operations; and
- (6)** The Cabinet agreed to receive regular updates on the Financial impact.

## **8. APPROACH TO MANAGING THE EFFECTS OF AIR POLLUTION ON THE EPPING FOREST SPECIAL AREA OF CONSERVATION**

### **Decision:**

- (1)** The Cabinet agreed the Approach to Managing the Effects of Air Pollution on the Epping Forest Special Area of Conservation for the purposes of formal consultation with Natural England and the Conservators;
- (2)** The Cabinet agreed that any necessary and appropriate changes arising from that consultation and any data and targets arising from the finalisation of the current air quality modelling work would be incorporated into the Approach to Managing the Effects of Air Pollution on the Epping Forest Special Area of Conservation;

- (3) The Cabinet agreed that the adoption of the Approach to Managing the Effects of Air Pollution on the Epping Forest Special Area of Conservation was delegated to the Portfolio Holder for Planning and Sustainability, submitted to the Local Plan Inspector examining the Council's emerging Local Plan and be used to inform the Council's updated Habitats Regulations Assessment for the emerging Local Plan; and
- (4) That upon adoption, the Approach to Managing the Effects of Air Pollution on the Epping Forest Special Area of Conservation would be a material consideration in the determination of planning applications and permitted development rights proposals within the Epping Forest District Council administrative area.

## **9. IMPLEMENTATION OF THE LOCAL PLAN: UPDATE ON PROGRESS**

### **Decision:**

The Cabinet noted the progress of Masterplans and Concept Frameworks, including the use of Planning Performance Agreements and the progress of other proposals at pre-application and application stage be noted.

## **10. ADOPTING A 2-PART REGISTER FOR SELF-BUILD AND CUSTOM HOUSEBUILDING**

### **Decision:**

- (1) The Cabinet agreed to adopt a 2-part register;
- (2) The Cabinet agreed to adopt and implement local connection and financial solvency tests; and
- (3) The Cabinet agreed the adoption of the overarching policy.

## **11. HOUSING RENTS POLICY**

### **Decision:**

The Cabinet agreed to the adoption and implementation of the updated Housing Rents Policy which set out Epping Forest District Council's approach to the setting of rent and service charges ensuring compliance with current legislation, the requirements of the Regulator's

Rent Standard and recognised best practice.

**12. TENANCY POLICY**

**Decision:**

1. The Cabinet agreed to extend the life of the current Tenancy Policy (which expires in July 2020) by a further 2 years to July 2022
2. Having agreed the extension to the life of the Policy, Cabinet agreed to the recommended amendments set out below:
  - Discontinuation of two year fixed-term tenancies
  - Introduction of an obligation for tenants to declare any properties/land purchased during their tenancy.

**13. ACCEPTANCE OF TENDERS - CONTRACTS 690 AND 790, INSPECTION, MAINTENANCE AND IMPROVEMENTS OF VOID PROPERTIES 2020-25.**

**Decision:**

(1) The Cabinet agreed that, Gracelands CMS Ltd and Mackie Contracts Essex Ltd be awarded 1-year contracts renewable annually for up to a maximum of 4-further years, for the inspection, maintenance and improvement work to Council-owned void properties in the sum of £277,324.66 and £411,929.58 with an overall weighted price and quality score of 90.96% and 63.04% respectively; and

(2) The Cabinet agreed that, the overall value of the works be capped to the allocated budgets included in the Capital Programme identified for void works on an annual basis; and

(3) That, this contract be designated as a serial contract to facilitate the annual adjustment to the tendered rates in accordance with the Royal Institution of Chartered Surveyors (RICS) BCIS ALLCOS Resource Cost Index of All Construction: All Repair and Maintenance Work #7419.

**14. BUSINESS AND PLANNING BILL, GRANT OF PAVEMENT LICENCES**

**Decision:**

(1) That the Cabinet noted that the Business and Planning Bill was at Committee Stage in the House of Lords and was likely to get Royal Assent this month and that the Council should have a process in place to determine licensing applications made under the Act;

(2) That in order to achieve the tight timelines for determination of Licence Applications under the new Act, the Cabinet agreed:

(a) To amend the Scheme of Delegation and add decision making authority to the role of Director of Contract and Technical Service / Director of Commercial and Regulatory Services in respect of applications that do not receive any objections and those that do receive objections the Portfolio Holder for Commercial and Regulatory Services or the Leader of the Council be consulted as well as the Chair or Vice Chair of the Licensing Committee before a decision can be made;

(b) That Consultations on licence applications be carried out by electronic and digital means only;

(c) That the relevant ward members would be consulted on any license applications related to their ward;

(d) That Licence fee will be as set out in Resource Implication section of the report;

(e) That the licence period shall be the maximum permissible under the Act currently likely to be up to September 2021; and

(f) That Licensing Conditions as attached to the report were adopted.

(3) That the Chairman of Council agreed to waive the call-in for this decision on the grounds that the implementation of these recommendations would need to be put into immediate practice as soon as the Act received its Royal assent.

